

Engagement Agreement

Scope of Engagement

Provide consulting services that may include courtroom testimony relating to standard of care in loss mitigation and foreclosure processing.

Billing Policies and Procedures

You agree to pay for my services at the rates listed below, which will remain fixed during our engagement:

- Research, Consultation, Non-Court: \$500.00/hour, billed in 10-minute increments.
- Deposition and Testimony: \$650.00/hour, with a minimum charge of 2 hours.
- Travel Time: \$250.00/hour + All travel-related expenses. Prior approval will be sought where expenses are expected to exceed \$500.00.

A retainer fee of \$5,000.00 is required to initiate services, 50% of which is non-refundable once engaged. This retainer will be applied to your final invoice, and any excess will be promptly returned to you.

Regular Updates and Communication

In addition to scheduled meetings, I will provide updates as requested, detailing the progress and expenses related to your case. These updates aim to maintain transparency and ensure that we are both fully informed of all developments.

Fee Guarantee

The fees outlined in this engagement will not increase during our work together. Future engagements, if any, may be subject to revised fees, which will be agreed upon in writing.

Arbitration of Disputes

Should any disputes arise regarding fees, we agree to submit these for arbitration. For other disputes related to our professional relationship, such as claims of malpractice or breach of contract, these will also be resolved through binding arbitration in accordance with the rules of the American Arbitration Association for complex litigation.

By agreeing to binding arbitration, you waive any right to have these disputes resolved in court and any right to a jury trial.

Confidentiality

I will maintain the confidentiality of all information provided during this engagement and will not disclose any details except as required by law.

Conclusion

I value the opportunity to assist you and am committed to providing high-quality service to meet your legal needs. By signing and returning this letter, you will indicate your agreement with these terms. Once I receive the agreement and retainer, I will acknowledge the terms and conditions outlined in this engagement letter and my commitment to provide the agreed-upon services.

Acknowledgement

The undersigned agrees to retain Drew Louis pursuant to the terms, conditions, and limitations set forth in this letter.

Client / Attorney

Signature: _____

Print Name: _____

Confirmation

I, Andrew Louis, confirm my acceptance of the terms and conditions outlined in this engagement letter and my commitment to provide the services agreed upon.

Signature: _____

SAMPLE